

FINANCIAL STEWARDSHIP BINGO



Every action matters. Stewardship isn't just about managing money. It's about managing trust.

We have two authorized bank signers.	Our treasurer gives a written report every month.	We completed an annual financial review of last year's records.	Our budget was approved before the fiscal year began.	Bank statements are reconciled monthly.
Financial records are archived and easily accessible.	Expenses are approved before payment.	Meeting minutes reflect financial approvals.	Our board reviews budget-to-actual spending.	Incoming officers receive financial training.
Deposits are made promptly after money is received.	We use a budget to guide spending decisions.	FREE SPACE	Bank accounts/statements are reviewed by more than one officer.	Bank Signatories are reviewed and/or updated annually.
Committee chairs stay within their approved budgets.	Fundraising income is documented and deposited promptly.	Financial reports are distributed before board meetings.	Our board asks questions about financial reports.	We follow our club bylaws for financial decisions.
Club funds are never mixed with personal funds.	We maintain separate records for restricted funds.	All reimbursements include supporting documentation.	We have a written financial procedures guide (i.e. Club Standing Rules).	Financial records are passed to the next treasurer in an organized manner.